



## **LAMINATING PROCESS CERTIFICATION STEPS**

Laminating Process Certification is a five (5) step practice summarized below, which is conducted in strict accordance with FRPI SP9000 Laminating Process Certification. Manufacturer Certification is performed once upon initial certification and then annually for renewal. The steps require a candidate manufacturer to benchmark their capabilities against SP9000, ask questions, make submittals and support an onsite capabilities audit. The SP9000 standard practice is contained within the Laminate Certification Manual that can be purchased directly from the FRPI website. For more information on becoming certified please check out the FRPI website, purchase the Manual or contact FRPI.

### **Step 1: Self audit and question period. This step includes –**

- A. Manufacturer obtains and reviews Laminate Certification Manual with key employees.
- B. FRPI answers questions and provides insight for successful certification proceedings.

### **Step 2: Submittal audit. This step includes –**

- A. Manufacturer preparation and submittal of:
  - 1) Documentation per FRPI SP9000 1.4 Submittals B.1 thru 12.
  - 2) Sample panel and stub flanges per FRPI SP9000 1.4 Submittals B.13 and 14.
- B. FRPI reviews, inspects, tests and analyzes Manufacturer submittals.

### **Step 3: Two (2) day onsite capabilities audit. This step includes –**

- A. Manufacturer readies operations for audit per FRPI SP9000.
- B. FRPI audits facilities, equipment, tooling, procedures, personnel and products per FRPI SP9000.
- C. Manufacturer demonstrates capabilities during FRPI audit.

### **Step 4: Laminating Process Certification award or denial. This step includes –**

- A. FRPI reviews Manufacturer's results during Steps 1 thru 3 and makes Certification recommendation to FRPI Board of Advisors with supporting written report.
- B. FRPI Board of Advisors makes award or denial decision.
- C. FRPI communicates Board of Advisor's decision to Manufacturer.

### **Step 5: Laminating Process Certification recurring renewal. This step includes –**

- A. Manufacturer submits request for Certification renewal annually per FRPI SP9000.
- B. FRPI reviews Manufacturer compliance with SP9000 and makes Certification renewal recommendation to FRPI Board of Advisors with supporting written report.
- C. FRPI Board of Advisors makes award or denial decision.
- D. FRPI communicates Board of Advisor's decision to Manufacturer.

### **FRPI Delivery:**

- Step 1 Manual emailed one (1) day after receipt of FRPI website order entered.
- Step 2 Submittal audit four (4) weeks after receipt of complete acceptable submittals.
- Step 3 Onsite capabilities audit six (6) weeks after Step 2 submittal accepted.
- Step 4 Certification and membership award two (2) weeks after Step 3 completed.
- Step 5 Renewal (1) to (3) weeks after successful audit completed.

NOTE: Total timeline for Steps 2 thru 4 is from eight (8) to twelve (12) weeks following Step 1, where actual delivery is contingent upon Manufacturer's state of preparation, FRPI availability upon certification audit order entry, receipt of submittals, onsite visit scheduling, release of work plus Manufacturer responsiveness and compliance.